

PRODUCTIVITY AND DEVELOPMENT CENTER

TRAINING AND EVENTS CALENDAR 2021

TRAINING COURSES ON PRODUCTIVITY AND QUALITY (P&Q)



BOOST YOUR PUBLIC SERVICE DELIVERY AND LEVEL UP YOUR AGENCY'S PRODUCTIVITY AND QUALITY PERFORMANCE.

Don't miss out on our training courses and free webinars for 2021.



**BASIC
P&Q**



**ISO
TRAININGS**



**ADVANCED
P&Q**



**BUSINESS
EXCELLENCE**



DAP Productivity and Development Center



www.pdc.dap.edu.ph



2021

PRODUCTIVITY AND DEVELOPMENT CENTER TRAINING CALENDAR

MAR

- 23-26** Training Course on ISO 9001:2015 (QMS) Requirements and Documentation - Batch 1
- 23-26** Training Course in Regulatory Cost Compliance Assessment (RCCA) Regulatory Cost Model (RCM)
- 30-31** Seminar on Consultations in Regulatory Impact Assessment (RIA)

APR

- 13-16** Training Course on Auditing ISO 9001:2015 (QMS) - Batch 1
- 14-15** Training Course on 5S Audit - Batch 1
- 27-30** Training Course on Business Process Streamlining - Batch 1

MAY

- 10-12** Training Course on ISO 27001:2013 Information Security Management System - Batch 1
- 14**
- 24** Introductory Course on ISO 22301 Business Continuity Management System
- 25-28** Training Course on Root Cause Analysis and Corrective Action Formulation - Batch 1

JUN

- 7-11** Philippine Quality Award Application Development Course - Batch 2
- 22-25** Basic Course on Regulatory Impact Assessment (RIA)
- 30** Introductory Course on Organizational Knowledge Improvement Approaches using ISO 30401:2018 - Knowledge Management System for QMS Document Controllers
- 24-25** Seminar on Consultations in Regulatory Impact Assessment (RIA)

JUL

- 01** Introductory Course on Innovation Approaches using 56002:2019 - Innovation Management for QMS Leaders/Representatives/Champions
- 13** Introductory Course on QMS Internal Audit Improvement Approaches using Remote Auditing for QMS Auditors
- 13-16** Basic Course on Regulatory Impact Assessment (RIA)
- 14** Introductory Course on QMS Improvement Approaches using ISO 9004:2018 Guidance to Achieve Sustained Success for QMS Practitioners
- 14** Seminar on 5S Good Housekeeping - Batch 1
- 28-30** APO Workshop on Regulatory Ecosystems for Startups

AUG

- 10-13** Training Course on Knowledge Management System - Batch 2
- 10-11** Seminar on Consultations in Regulatory Impact Assessment (RIA)
- 17-20** Basic Course on Regulatory Impact Assessment (RIA)
- 16-20** Training of Trainers on 5S Good Housekeeping - Batch 1
- 23-27** Advanced Course on Regulatory Impact Assessment (RIA)
- 24-27** Training Course on ISO 9001:2015 (QMS) Requirements and Documentation - Batch 2

SEP

- 6-10** Philippine Quality Award Application Development Course - Batch 3
- 7-10** Training Course on Auditing ISO 9001:2015 QMS - Batch 2
- 7-10** Course on Regulatory Compliance Cost Assessment
- 13-17** Training of Trainers on 5S Good Housekeeping - Batch 1
- 19-22** Training Course on Root Cause Analysis and Corrective Action Formulation - Batch 2
- 20-24** Advanced Course on Regulatory Impact Assessment (RIA)
- 21-24** Training Course on Business Process Streamlining - Batch 2

OCT

- 5-8** Training Course on ISO 27001:2013 Information Security Management System - Batch 2
- 11-15** Training of Trainers on 5S Good Housekeeping - Batch 3
- 18-22** APO Workshop on Evaluating Regulatory Quality and Performance to Improve Public-sector Productivity
- 19-22** Training Course on Root Cause Analysis and Corrective Action Formulation - Batch 2
- 25-29** Advanced Course on RIA

NOV

- 16-17** Training Course on 5S Audit - Batch 2
- 16-19** Course on Regulatory Compliance Cost Assessment
- 24** Seminar on 5S Good Housekeeping - Batch 2

SECOND SEMESTER

- Seminar on Regulatory Management System
- Development/Institutionalization of a Regulatory Management System



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PRODUCTIVITY AND DEVELOPMENT CENTER
TRAINING CALENDAR

BASIC PRODUCTIVITY & QUALITY (P&Q) IMPROVEMENT TOOLS

APRIL 14 - 15 | 08:00 AM-05:00 PM

Training Course on 5S Audit - Batch 1

JULY 14 | 08:00 AM-03:00 PM

Seminar on 5S Good Housekeeping - Batch 1

AUGUST 16 - 20 | 08:00 AM-03:00 PM

Training of Trainers on 5S Good Housekeeping - Batch 1

SEPTEMBER 13 - 17 | 08:00 AM-03:00 PM

Training of Trainers on 5S Good Housekeeping - Batch 2

OCTOBER 11 - 15 | 08:00 AM-03:00 PM

Training of Trainers on 5S Good Housekeeping - Batch 3

NOVEMBER 16 - 17 | 08:00 AM-05:00 PM

Training Course on 5S Audit - Batch 2

NOVEMBER 24 | 08:00 AM-03:00 PM

Seminar on 5S Good Housekeeping - Batch 2

For More Inquiries, Please Contact: Mikaela Maria A. Calma - 5sghk2019@dap.edu.ph | 0917-527-8917

ADVANCED PRODUCTIVITY & QUALITY (P&Q) IMPROVEMENT TOOLS

APRIL 27 - 30 | 08:30 AM-03:30 PM

Training Course on Business Process Streamlining -Batch 1

AUGUST 10 - 13 | 08:30 AM-03:30 PM

Training Course on Knowledge Management System - Batch 2

SEPTEMBER 21 - 24 | 08:30 AM-03:30 PM

Training Course on Business Process Streamlining - Batch 2

For More Inquiries, Please Contact: Ryan Vincent Lim - limr@dap.edu.ph | 0976-027-8900



2021

PRODUCTIVITY AND DEVELOPMENT CENTER TRAINING CALENDAR

BUSINESS EXCELLENCE (BE)

JUNE 7 - 11 | TBA

Philippine Quality Award Application Development Course
- Batch 2

SEPTEMBER 6 - 10 | TBA

Philippine Quality Award Application Development Course
- Batch 3

For More Inquiries, Please Contact: Melani Garcia-Mercader - mercaderm@dap.edu.ph | 0917-861-2236

TBA

Training Course on Best Practice Benchmarking

For More Inquiries, Please Contact: Jill Aller - govbestpractices@dap.edu.ph | 0945-794-5683

ISO 9001:2015 QUALITY MANAGEMENT SYSTEM (QMS)

MARCH 23 - 26 | 08:30 AM-03:30 PM

Training Course on ISO 9001:2015
Quality Management System (QMS)
Requirements and Documentation - Batch 1

APRIL 13 - 16 | 08:30 AM-03:30 PM

Training Course on Auditing ISO 9001:2015
Quality Management System (QMS) - Batch 1

MAY 25 - 28 | 08:30 AM-03:30 PM

Training Course on Root Cause Analysis
and Corrective Action Formulation - Batch 1

AUGUST 24 - 27 | 08:30 AM-03:30 PM

Training Course on ISO 9001:2015
Quality Management System (QMS)
Requirements and Documentation - Batch 2

SEPTEMBER 7 - 10 | 08:30 AM-03:30 PM

Training Course on Auditing ISO 9001:2015
Quality Management System (QMS) - Batch 2

OCTOBER 19 - 22 | 08:30 AM-03:30 PM

Training Course on Root Cause Analysis
and Corrective Action Formulation - Batch 2

For More Inquiries, Please Contact: Ryan Vincent Lim - limr@dap.edu.ph | 0976-027-8900



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PRODUCTIVITY AND DEVELOPMENT CENTER
TRAINING CALENDAR

ISO 27001:2013 INFORMATION SECURITY MANAGEMENT SYSTEM (ISMS)

MAY 10 -12 & 14 | 08:30 AM - 03:30 PM

Training Course on ISO 27001:2013
Information Security Management System - Batch 1

OCTOBER 5 - 8 | 08:30 AM - 03:30 PM

Training Course on ISO 27001:2013
Information Security Management System - Batch 2

For More Inquiries, Please Contact: Ryan Vincent Lim - limr@dap.edu.ph | 0976-027-8900

OTHER WEBINARS

MAY 24 | 8:00 AM - 5:00 PM

Introductory Course on ISO 22301
Business Continuity Management System

JUNE 30 | 9:00 AM - 4:00 PM

Introductory Course on Organizational Knowledge Improvement
Approaches using ISO 30401:2018 - Knowledge
Management System for QMS Document Controllers

JULY 01 | 9:00 AM - 4:00 PM

Introductory Course on Innovation Approaches
using 56002:2019 - Innovation Management for
QMS Leaders/Representatives/Champions

JULY 13 | 9:00 AM - 4:00 PM

Introductory Course on QMS Internal Audit Improvement
Approaches using Remote Auditing for QMS Auditors

JULY 14 | 9:00 AM - 4:00 PM

Introductory Course on QMS Improvement Approaches
using ISO 9004:2018 Guidance to Achieve Sustained
Success for QMS Practitioners

For More Inquiries, Please Contact: Mary Ann Mayo - mayom@dap.edu.ph



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PRODUCTIVITY AND DEVELOPMENT CENTER
TRAINING CALENDAR

GOOD REGULATORY PRACTICES

Masterclass on Regulatory Impact Assessment (RIA)

BESPOKE COURSE: By Request (0.5) - As per submitted project proposal

Foundation Course on RIA

BESPOKE COURSE: By Request (1 day) - As per submitted project proposal

Basic Course on RIA

PUBLIC OFFERING: FREE - JULY 13 - 16 & AUGUST 17 - 20

BESPOKE COURSE: By Request (4 days) - As per submitted project proposal

Advanced Course on RIA

PUBLIC OFFERING: FREE - SEPTEMBER 20 - 24 & OCTOBER 25 - 29

BESPOKE COURSE: By Request (5 days) - As per submitted project proposal

Course on RIA

PUBLIC OFFERING: FREE - SEPTEMBER 7 -10 & NOVEMBER 16 -19

BESPOKE COURSE: By Request (4 days) - As per submitted project proposal

Seminar on Consultations in RIA

PUBLIC OFFERING: FREE - JUNE 24 - 25 & AUGUST 10 -11

BESPOKE COURSE: By Request (2 days) - As per submitted project proposal

For More Inquiries, Please Contact: Ms. Lea S. Peralta - mgr@dap.edu.ph | peralta@dap.edu.ph | 0917-1635056

REGULATORY MANAGEMENT

Seminar on Regulatory Management System

PUBLIC OFFERING: FREE - SECOND SEMESTER

BESPOKE COURSE: By Request - As per submitted project proposal

Development/ Institutionalization of a Regulatory Management System

PUBLIC OFFERING: FREE - SECOND SEMESTER

BESPOKE COURSE: By Request - As per submitted project proposal

For More Inquiries, Please Contact: Ms. Lea S. Peralta - mgr@dap.edu.ph | peralta@dap.edu.ph | 0917-1635056

[^]Dates are subject to change. Final dates will be announced through the MGR Program website
^{*}Bespoke courses are customized courses for requesting agencies



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PRODUCTIVITY AND DEVELOPMENT CENTER
TRAINING CALENDAR

ASIAN PRODUCTIVITY ORGANIZATION (APO)

APO Workshop on Regulatory Ecosystems for Startups

PUBLIC OFFERING: FREE - JULY 28 - 30

For More Inquiries, Please Contact:
Ms. Ramona Anne S. Ortiz - mgr@dap.edu.ph | ortizr@dap.edu.ph | 0916-5050272

APO Workshop on Evaluating Regulatory Quality and Performance to Improve Public-sector Productivity

PUBLIC OFFERING: FREE - OCTOBER 18 -22

For More Inquiries, Please Contact:
Ms. Marbida L. Marbida - mgr@dap.edu.ph | marbidam@dap.edu.ph | 0917-8165187

*Dates are subject to change. Final dates will be announced through the MGR Program website
*Bespoke courses are customized courses for requesting agencies



APR

- 26 28** Consultations Towards Improvement of Frontline Government Service Delivery in the "New Normal"
- 30**
- TBA** Public Sector Perception Survey
- TBA** Modernizing Government Regulations (MGR) Launch

MAY

- 17** Presentation of AFMA FBIA Final Integrative Assessment Report to DAP Management
- 17** Presentation of AFMA FBIA Final Integrative Assessment Report to DAP Management
- 26** Virtual Forum on 2020 e-CitSat
- TBA** Modernizing Government Regulations (MGR) Public Forum

JUN

- 17** Presentation of AFMA FBIA Final Integrative Assessment Report to PCAF and/or DA Secretary
- 20** 2021 e-BizSat Survey Roll out
- TO JULY 10**
- TBA** Industry Dialogues Luzon
- TBA** Industry Dialogues Visayas
- TBA** Industry Dialogues Mindanao
- TBA** Regulatory Policy Forum

2021

JUL

- 07** Soft launch of the FB Page for QMS Community of Practitioners (COP)
- 13-15** Workshop on Modern Food Transportation and Regulation
- 26-30** Service Quality Standard (SQS) Virtual Roadshow
- TBA** Public Consultation Luzon

AUG

- 17-19** International Conference on Urban Agroecology and Food Security
- 24** Executive Session/Meeting with Key Officers from Oversight Agencies Institutionalizing of Service Quality Standard (SQS)

SEP

- 07 09** Consultation on 2021 Service Quality Standards (SQS) for the "New Normal" Frontline Service Delivery and Present 2020 e-BizSat Results
- 14 16**
- TBA** Public Consultation Visayas

OCT

- 18-22** Virtual forum on 2021 e-BizSat
- 28** Public Sector Quality and Productivity Improvement Forum (PSQPIF) 2021
- 28** PSQPIF presentation of SQS and possible announcement of the launching of Recognition of SQS Implementation mechanics to be released in 2022
- TBA** Public Consultation Mindanao

NOV

- TBA** Executive Session/Meeting with Key Officers from Oversight Agencies re Adoption of SQS and e-CMT
- TBA** Modernizing Government Regulations (MGR) Public Forum

TBA

- Government Best Practice Recognition (GBPR) Presentation to the Panel of Judges
- Government Best Practice Recognition (GBPR) Awarding
- Government Best Practice Recognition (GBPR) Forum

PRODUCTIVITY AND DEVELOPMENT CENTER EVENTS CALENDAR